

FRANCO STUDENT BUDGET TEMPLATE

Student Name:	
Email Address:	
Project Title:	
Project Location & Dates:	

NOTE:

* Awards will not support purchase of computer/technical equipment or software available through ND.

* Awards will not cover past expenses.

Amount Anticipated	Source	Reasoning
--------------------	--------	-----------

Travel Expenses

ie airplane tickets, train travel, tolls, car rental, milage, parking, travel to/from airport

Flight from Chicago to London with British Airways.	\$750.00	www.orbitz.com	Leaving from Chicago to keep costs low.
South Shore (\$14.25 one way)	\$28.50	South Shore website	Taking the train from South Bend to Millenium Station.
Blue Line	\$10.00	Blue Line website	Transportation from Millenium Station to O'Hare, both ways.

Lodging

ie hotel costs, hostel costs, rent paid

Hotel: "The Tower Hotel"	\$600.00	www.hotels.com	This amount is for 5 nights in London at the Tower Hotel. The location is in walking distance to the archival sites and will save me time and transportation costs.

Meals/Food Items

Franco follows GSA (www.gsa.gov) guidelines for per diem expenses. For long trips (over a month) students can opt to budget for weekly grocery expenses at \$200 a week

Food	\$0.00	ISLA meal budget	

Other Expenses			
ie material costs, survey fees, conference fees, museum fees. Franco does not support 'miscellaneous' fees or inflated 'projected costs'.			
Museum entrance fees	\$35.00	website link	Student entrance fees to visit the museum where I will be interviewing two curators and taking a guided tour.
Health Insurance (e.g. GeoBlue)			
PROJECT TOTAL	\$1,423.50		
Amount of funding requested from Franco: \$423.50			
Amount of funding received or pending from other sources:	\$1,000.00		
List all the funding sources (received and applied) for this project:			
Example: Nanovic Institute awarded \$1,000 (Applied). I am requesting \$723.50 from Franco to cover the remaining costs.			
NOTES:			